

SELVEH UAE Manuka Honey Import Readiness Matrix

TEMPLATE / ILLUSTRATIVE ONLY - buyer education and pre-shipment planning. Not a UAE government checklist, approval, legal opinion, customs ruling, conformity certificate or SELVEH transaction record.

How to use this worksheet

Use one copy per SKU / importer / destination emirate. Record the current official evidence for each gate before production or shipment. If a requirement is unclear, mark it OPEN rather than assuming it is satisfied.

Gate	Owner	Evidence / reference to verify	Status
Product classification	Exporter + importer / broker	Confirm tariff classification for the actual product; natural honey is generally HS 0409, but formulated products may differ.	OPEN / PASS / N/A
Australian origin	Exporter	Source and traceability records supporting Australian origin.	OPEN / PASS / N/A
CEPA eligibility	Exporter + importer	Confirm the applicable rule of origin and whether the goods qualify for preference.	OPEN / PASS / N/A
Proof of Origin	Exporter + importer	Certificate of Origin or qualifying Origin Declaration, as applicable.	OPEN / PASS / N/A
UAE customs-user readiness	UAE importer / broker	Valid licensing and customs-user registration / Unified National Number as applicable.	OPEN / PASS / N/A
Food registration	UAE importer	Current ZAD / national food-registration status as applicable to the product.	OPEN / PASS / N/A
Emirate workflow	UAE importer	Dubai Municipality / ADAFSA or other competent-authority pathway for destination emirate.	OPEN / PASS / N/A
Label assessment	Importer + brand	Final artwork reviewed under the applicable food-label / registration process before mass printing.	OPEN / PASS / N/A
Honey conformity	Responsible applicant	Current MoIAT conformity route verified for the actual SKU and applicant.	OPEN / PASS / N/A
Australian export certificate	Exporter	Current Micor / NEXDOC instruction verified immediately before shipment.	OPEN / PASS / N/A
Batch evidence	Supplier / exporter	Batch ID, COA / test report and traceability evidence mapped to the lot.	OPEN / PASS / N/A
Commercial documents	Exporter + importer	Invoice, packing list, transport / shipping documents and any required permits / approvals.	OPEN / PASS / N/A
Customs preference claim	Importer / broker	CEPA preference claimed consistently with classification and Proof of Origin.	OPEN / PASS / N/A
VAT treatment	UAE importer / tax adviser	Current import VAT treatment and accounting responsibility confirmed.	OPEN / PASS / N/A
Consignment release	UAE importer	Competent-authority release / inspection / sampling process completed as applicable.	OPEN / PASS / N/A

Evidence pack - record what you actually have

Complete this page with document titles, IDs, dates and owners. Do not write “approved” unless the corresponding evidence exists.

Evidence area	Record / reference	Owner / date
Importer / customs identity	Trade licence / customs-user registration / broker details _____	_____
Product registration	ZAD and/or competent-authority product-registration reference _____	_____
Label assessment	Final artwork version and assessment / acceptance reference _____	_____
Conformity	MolAT / conformity-body certificate or current requirement determination _____	_____
Australian export certification	Micor instruction checked date; NEXDOC / EX188B record if applicable _____	_____
CEPA origin	Origin-rule evidence and Proof of Origin reference _____	_____
Batch / COA	Batch ID, report number, sample-to-batch mapping _____	_____
Commercial shipment	Invoice, packing list, transport document _____	_____
Tax / customs	Customs entry, preference claim and VAT accounting record _____	_____
Consignment release	Release / inspection / sampling outcome as applicable _____	_____

Questions to close before production / shipment

1. Who is the UAE importer and which emirate receives the goods?
2. Who owns food registration, label assessment and conformity certification?
3. Is the final SKU eligible for CEPA preference and what Proof of Origin will be used?
4. Has the current Australian Micor instruction been rechecked immediately before shipment?
5. Can the batch COA and origin evidence be mapped to the exact packed lot?
6. Are customs, VAT and consignment-release responsibilities assigned in writing?

Source-review rule: Regulatory, tariff, customs, tax and conformity requirements can change. Recheck current official UAE and Australian sources for the actual SKU and transaction before relying on this worksheet.